



SIZE	DIMENSIONS		CONVERSIONS
<b>Postcard Reply</b>			
Card	3.5 x 5	3.5 x 5	1/16 = .0625
<b>4 Bar</b>			
Card	4.875 x 3.5	4 7/8 x 3 1/2	1/8 = .125
Folder	4.875 x 7	4 7/8 x 7	
Envelope	5.125 x 3.625	5 1/8 x 3 5/8	3/16 = .1875
<b>A-2</b>			
Card	5.5 x 4.25	5 1/2 x 4 1/4	1/4 = .25
Folder	5.5 x 8.5	5 1/2 x 8 1/2	
Envelope	5.75 x 4.375	5 3/4 x 4 3/8	5/16 = .3125
<b>A-6</b>			
Card	6.25 x 4.625	6 1/4 x 4 5/8	3/8 = .375
Folder	6.25 x 9.25	6 1/4 x 9 1/4	
Envelope	6.5 x 4.75	6 1/2 x 4 3/4	7/16 = .4375
<b>A-7</b>			
Card	7.0 x 5.125	7 x 5 1/8	1/2 = .5
Folder	7.0 x 10.25	7 x 10 1/4	
Envelope	7.25 x 5.25	7 1/4 x 5 1/4	9/16 = .5625
<b>A-8</b>			
Card	7.875 x 5.375	7 7/8 x 5 3/8	5/8 = .625
Envelope	8.125 x 5.5	8 1/8 x 5 1/2	11/16 = .6875
<b>Tea / #9 Business</b>			
Card	8.625 x 3.75	8 5/8 x 3 3/4	3/4 = .75
Folder - Horizontal	17.25 x 3.75	17 1/4 x 3 3/4	
Folder - Vertical	8.625 x 7.5	8 5/8 x 7 1/2	
Envelope	8.875 x 3.875	8 7/8 x 3 7/8	13/16 = .8125
<b>Tea / #10 Business</b>			
Card	9.25 x 4.0	9 1/4 x 4	7/8 = .875
Folder - Vertical	9.25 x 8	9 1/4 x 8	
Envelope	9.5 x 4.125	9 1/2 x 4 1/8	15/16 = .9375

A = Square Flaps